



**Scottish  
Swimming**

# **2021 Scottish Winter Short Course Meet**

**(Under FINA Rules/Scottish Swimming Regulations)**

**Royal Commonwealth Pool,  
Dalkeith Road, Edinburgh, EH16 5BB  
10<sup>th</sup> – 12<sup>th</sup> December 2021**

**Licence No: L1/658/SS/DEC21**

**THIS IS A CLOSED EVENT AND IS OPEN ONLY  
TO SWIMMERS WHO ARE REGISTERED WITH  
SCOTTISH SWIMMING**

## VENUE DETAILS, SESSION TIMES, EVENTS & ELIGIBILITY INFORMATION

<b>Dates</b>	Friday 10 <sup>th</sup> - 12 <sup>th</sup> December 2021																
<b>Venue</b>	Royal Commonwealth Pool, Edinburgh, EH16 5BB (RCP)																
<b>Pool</b>	8 Lane, 25 metre competition pool with full Electronic Timing 6 Lane, 25 metre swim down pool																
<b>Age Groups</b>	Open: Men and Women Youth: Boys 17 & under and Girls 16 & under  <b>Age as at 31<sup>st</sup> December 2021</b>																
<b>Events</b>	<p><b><u>Open Individual Events</u></b></p> <table border="0"> <tr> <td>50m Freestyle, Backstroke, Breaststroke, Butterfly</td> <td>Heats, B &amp; A Finals &amp; Youth Final</td> </tr> <tr> <td>100m Freestyle, Backstroke, Breaststroke, Butterfly</td> <td>Heats, B &amp; A Finals &amp; Youth Final</td> </tr> <tr> <td>100m, 200m Individual Medley</td> <td>Heats, B &amp; A Finals &amp; Youth Final</td> </tr> <tr> <td>200m Freestyle, Backstroke, Breaststroke, Butterfly</td> <td>Heats, B &amp; A Finals</td> </tr> <tr> <td>400m Freestyle and 400m Individual Medley</td> <td>Heats, B &amp; A Finals</td> </tr> <tr> <td>800m and 1500m Freestyle</td> <td>Heat Declared Winner</td> </tr> </table> <p><b><u>Open Relays</u></b></p> <table border="0"> <tr> <td>Mixed 4 x 50m Medley Relay</td> <td>Heat Declared Winner</td> </tr> <tr> <td>Mixed 4 x 50m Freestyle Relay</td> <td>Heat Declared Winner</td> </tr> </table> <p>Invitational relays may be swum after the conclusion of the finals on Sunday evening.</p> <p>The fastest heats of events with finals will be swum in the morning sessions. The remaining heats will be swum in the afternoon. The finalists will therefore not be announced and final results for the heats posted until the last heat of each afternoon event has been completed. Provisional finalists based on the morning heats only will be announced but this does not guarantee a place in the final.</p> <p>The eight fastest swimmers in the heats shall qualify for A Final and the next eight swimmers shall qualify for the B final. For events with a Youth Final, of the remaining swimmers, the eight fastest youth swimmers shall qualify for the Youth Final. Two reserves shall be nominated.</p> <p>In events with youth finals, where no youth reserves are listed, a further two youth reserves will be allocated and only eligible for the youth final.</p> <p>The fastest heats of each 800m and 1500m Freestyle event will be swum in the evening session with the remaining heats in the afternoon sessions.</p>	50m Freestyle, Backstroke, Breaststroke, Butterfly	Heats, B & A Finals & Youth Final	100m Freestyle, Backstroke, Breaststroke, Butterfly	Heats, B & A Finals & Youth Final	100m, 200m Individual Medley	Heats, B & A Finals & Youth Final	200m Freestyle, Backstroke, Breaststroke, Butterfly	Heats, B & A Finals	400m Freestyle and 400m Individual Medley	Heats, B & A Finals	800m and 1500m Freestyle	Heat Declared Winner	Mixed 4 x 50m Medley Relay	Heat Declared Winner	Mixed 4 x 50m Freestyle Relay	Heat Declared Winner
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<b>Scottish Swimming Contact</b>	Lindsay Lewis, Event Manager, Scottish Swimming Tel: 07715 710581      Email: <a href="mailto:nationals@scottishswimming.com">nationals@scottishswimming.com</a>																
<b>Promoter</b>	SASA National Swimming Committee																
<b>Entry Process</b>	Entries will be by computer file																
<b>Entry Deadline</b>	<b>14.00 on Tuesday 23<sup>rd</sup> November 2021</b>																
<b>Training</b>	<b>Thursday 9<sup>th</sup> December, 16:00 - 20:00</b>																

## 2021 Scottish Winter Short Course Meet

Session Times	Friday 10 <sup>th</sup> December			Saturday 11 <sup>th</sup> December			Sunday 12 <sup>th</sup> December		
	Session	Warm Up	Start	Session	Warm Up	Start	Session	Warm Up	Start
	1	07:45	09:00	4	07:45	09:00	7	07:45	09:00
	2	12:05	13:05	5	12:15	13:15	8	12:15	13:15
	3	16:30	17:40	6	16:15	17:30	9	16:15	17:30
	<p><b>Please note:</b> Session times may be adjusted when all entries have been processed. Any new session times will be notified when the draft programme is issued</p>								
<b>Spectating</b>	<p><b>There will be no spectating, but Livestream will be available</b></p>								
<b>COVID-19</b>	<p>We want to ensure the competition, as far as is possible, for everyone attending, is a safe and healthy environment that will be enjoyable and successful.</p> <p>All competition in Scotland will be operated in line with the Scottish Government and Public Health Scotland and Scottish Swimming guidance, current at the time of the competition taking place. Full details will be issued nearer the date of the competition.</p> <p>All competitors and other attendees are required to adhere to the conditions of the competition to ensure that we all stay compliant and safe. Anyone failing to follow the conditions will be refused access or removed from the venue and no refund will be offered.</p> <p><b>At present Scotland is at below Level 0. However these levels of restriction may have changed by the competition dates. Scottish Swimming will be guided by and will implement all relevant requirements requested by sportscotland and the Scottish Government at that time.</b></p>								
<b>Competition Disclaimer</b>	<p>In the event of cancellation or abandonment of the event, refunds if any, will be made at the absolute discretion of Scottish Swimming. Scottish Swimming will have no legal liability to make a refund or to pay any form of consequential or indirect damage such as loss of enjoyment, travel, catering and accommodation.</p>								
<b>Eligibility</b>	<p>All competitors must be registered with their National Federation to be eligible to compete (FINA Rule GR 1.1) and a registered member of a Club affiliated to a Scottish Swimming District or a swimmer with Scottish eligibility training outside of Scotland and registered as a member of the Scottish Amateur Swimming Association having paid their current registration fee.</p> <p><b>National Eligibility – Scottish Swimming Company Rule R4.5.3</b>  R4.5.3 - A competitor selected to represent Scotland must be a registered member of SASA as per SASA Constitution C3.3 or C.3.5.1. and must be either:</p> <ul style="list-style-type: none"> <li>• A native of Scotland, <b>or</b></li> <li>• A person with a Scottish mother or father, <b>or</b></li> <li>• Satisfy either of the following residential criteria: <ol style="list-style-type: none"> <li>I. For the Commonwealth Games -  In line with current Commonwealth Games Federation Regulations or Guidelines (see Commonwealth Games Swimming selection policy for details).</li> <li>II. For all other Meets -  A person who has been resident in Scotland for a minimum of twelve months prior to the first day of competition.</li> </ol> </li> <li>• A swimmer can only compete for one Club/Team during the Meet and must be eligible to swim for their Club/Team in accordance with Company Rule 5.1.</li> </ul> <p>At the discretion of National Swimming Committee and under exceptional circumstances, on application, a swimmer who does not meet the eligibility or entry criteria may be allowed to compete in the meet.</p>								

## ENTRY INFORMATION

### Entry Guide

Entries will be by computer files and only official files are acceptable.

- Entry file is available on [SwimScotland](#) and [Scottish Swimming](#) websites
- The competed entry file should be emailed to: [nationals@scottishswimming.com](mailto:nationals@scottishswimming.com)
- The subject line **MUST** be **Club Code - Scottish Winter Meet**
- Please ensure that you request a read receipt if you wish confirmation of entries being received.
- No proof of time report is required on entry, but there will be random checks on times and clubs may be asked for additional information about the times entered.
- **Once the computer entry file has been submitted, the Entry Secretary must complete the Online Application Entries Summary by clicking [here](#).**

**Entry Secretaries are set up to request an invoice at checkout on the online application entries summary. The details of this invoice should be passed to the relevant person in your club who has responsibility for making payments**

BACS: Please use Ref 6012\_Club Code and Invoice no

The Royal Bank of Scotland,

Sort Code: 832709 Account No: 00292938

**ENTRIES CLOSE at 14.00 on Tuesday 23<sup>rd</sup> November 2021**

**Entry fee(s): £10.00 Individual Entry £20.00 Relay Entry**

**Important: Names of swimmers who are not taking part in an individual event, but swimming in relays only, must be emailed by the entry secretary to [nationals@scottishswimming.com](mailto:nationals@scottishswimming.com) These swimmers must also apply for a swimmer pass.**

#### Team Entries

- There is no restriction on the number of entries that clubs may enter
- Should it be necessary to restrict the number of relays, team will be selected on a time basis, whether they are A or B teams
- Please submit individual licenced times for each team member and reserves.
- The submitted relay entry time should be the sum of the licenced times for each provisional team member.

**No entries will be accepted without the correct fee, or with the Entry Files incorrectly completed.** No refunds will be given after the programme has been finalised.

#### Website Information

As soon as possible after closing date, an entry list will be posted on the website for clubs to check [SwimScotland](#) (there will be a time limit on queries)

- The entry list will show a list of your entries only. This will allow any mistakes to be rectified
- Any queries from the entry list should be directed to [nationals@scottishswimming.com](mailto:nationals@scottishswimming.com)
- A few days after checks have been done, a draft programme will be posted on [SwimScotland](#) and [Scottish Swimming](#)

#### Team Lines and Changes to Relay Teams

- Team lines for all days and all teams should be lodged **no later than 12 Noon on the day of the event.** The team lines should contain all reserves.
- Changes to previously submitted team lines, including reserves, can be made up to 1 hour prior to the start of the appropriate session on relay team line forms at the recorders desk. No change to swim order or swimmers shall be permitted after that time except in the event of a medical emergency and in that event, only swimmers names on the form can be used
- Relay team line forms can be found on the Scottish Swimming website, click [here](#).

## SCHEDULE OF EVENTS

### Day 1 (Friday 10<sup>th</sup> December)

#### SESSION 1 - MORNING Fastest Heats

400m Individual Medley	<b>MEN</b>
400m Individual Medley	<b>WOMEN</b>
100m Freestyle	<b>MEN</b>
100m Freestyle	<b>WOMEN</b>
50m Breaststroke	<b>MEN</b>
50m Breaststroke	<b>WOMEN</b>
200m Backstroke	<b>MEN</b>
200m Backstroke	<b>WOMEN</b>
50m Butterfly	<b>MEN</b>
50m Butterfly	<b>WOMEN</b>

### Day 1 (Friday 10<sup>th</sup> December)

#### SESSION 2 - AFTERNOON Remaining Heats

400m Individual Medley	<b>MEN</b>
400m Individual Medley	<b>WOMEN</b>
100m Freestyle	<b>MEN</b>
100m Freestyle	<b>WOMEN</b>
50m Breaststroke	<b>MEN</b>
50m Breaststroke	<b>WOMEN</b>
200m Backstroke	<b>MEN</b>
200m Backstroke	<b>WOMEN</b>
50m Butterfly	<b>MEN</b>
50m Butterfly	<b>WOMEN</b>
800m Freestyle (HDW)	<b>MEN</b>
800m Freestyle (HDW)	<b>WOMEN</b>

### Day 1 (Friday 10<sup>th</sup> December)

#### SESSION 3 - EVENING Finals

800m Freestyle (Fastest)	<b>MEN</b>
800m Freestyle (Fastest)	<b>WOMEN</b>
400m Ind. Medley B + A	<b>MEN</b>
400m Ind. Medley B + A	<b>WOMEN</b>
100m Freestyle Y, B + A	<b>MEN</b>
100m Freestyle Y, B + A	<b>WOMEN</b>
50m Breaststroke Y, B + A	<b>MEN</b>
50m Breaststroke Y, B + A	<b>WOMEN</b>
200m Backstroke B + A	<b>MEN</b>
200m Backstroke B + A	<b>WOMEN</b>
50m Butterfly Y, B + A	<b>MEN</b>
50m Butterfly Y, B + A	<b>WOMEN</b>
4x50m Freestyle Relay (HDW)	<b>MIXED</b>

### Day 2 (Saturday 11<sup>th</sup> December)

#### SESSION 4 - MORNING Fastest Heats

200m Individual Medley	<b>WOMEN</b>
200m Freestyle	<b>MEN</b>
100m Butterfly	<b>WOMEN</b>
100m Breaststroke	<b>MEN</b>
50m Freestyle	<b>WOMEN</b>
50m Backstroke	<b>MEN</b>
200m Breaststroke	<b>WOMEN</b>
200m Butterfly	<b>MEN</b>
100m Backstroke	<b>WOMEN</b>
100m Individual Medley	<b>MEN</b>
400m Freestyle	<b>WOMEN</b>

### Day 2 (Saturday 11<sup>th</sup> December)

#### SESSION 5 - AFTERNOON Remaining Heats

200m Individual Medley	<b>WOMEN</b>
200m Freestyle	<b>MEN</b>
100m Butterfly	<b>WOMEN</b>
100m Breaststroke	<b>MEN</b>
50m Freestyle	<b>WOMEN</b>
50m Backstroke	<b>MEN</b>
200m Breaststroke	<b>WOMEN</b>
200m Butterfly	<b>MEN</b>
100m Backstroke	<b>WOMEN</b>
100m Individual Medley	<b>MEN</b>
400m Freestyle	<b>WOMEN</b>
1500m Freestyle (HDW)	<b>MEN</b>

### Day 2 (Saturday 11<sup>th</sup> December)

#### SESSION 6 - EVENING Finals

1500m Freestyle (Fastest)	<b>MEN</b>
200m Ind. Medley Y, B + A	<b>WOMEN</b>
200m Freestyle B + A	<b>MEN</b>
100m Butterfly Y, B + A	<b>WOMEN</b>
100m Breaststroke Y, B + A	<b>MEN</b>
50m Freestyle Y, B + A	<b>WOMEN</b>
50m Backstroke Y, B + A	<b>MEN</b>
200m Breaststroke B + A	<b>WOMEN</b>
200m Butterfly B + A	<b>MEN</b>
100m Backstroke Y, B + A	<b>WOMEN</b>
100m Ind. Medley Y, B + A	<b>MEN</b>
400m Freestyle B + A	<b>WOMEN</b>
4x50m Medley Relay (HDW)	<b>MIXED</b>

### Day 3 (Sunday 12<sup>th</sup> December)

#### SESSION 7 - MORNING Fastest Heats

200m Individual Medley	<b>MEN</b>
200m Freestyle	<b>WOMEN</b>
100m Butterfly	<b>MEN</b>
100m Breaststroke	<b>WOMEN</b>
50m Freestyle	<b>MEN</b>
50m Backstroke	<b>WOMEN</b>
200m Breaststroke	<b>MEN</b>
200m Butterfly	<b>WOMEN</b>
100m Backstroke	<b>MEN</b>
100m Individual Medley	<b>WOMEN</b>
400m Freestyle	<b>MEN</b>

### Day 3 (Sunday 12<sup>th</sup> December)

#### SESSION 8 - AFTERNOON Remaining Heats

200m Individual Medley	<b>MEN</b>
200m Freestyle	<b>WOMEN</b>
100m Butterfly	<b>MEN</b>
100m Breaststroke	<b>WOMEN</b>
50m Freestyle	<b>MEN</b>
50m Backstroke	<b>WOMEN</b>
200m Breaststroke	<b>MEN</b>
200m Butterfly	<b>WOMEN</b>
100m Backstroke	<b>MEN</b>
100m Individual Medley	<b>WOMEN</b>
400m Freestyle	<b>MEN</b>
1500m Freestyle (HDW)	<b>WOMEN</b>

### Day 3 (Sunday 12<sup>th</sup> December)

#### SESSION 9 - EVENING Finals

1500m Freestyle (Fastest)	<b>WOMEN</b>
200m Ind. Medley Y, B + A	<b>MEN</b>
200m Freestyle B + A	<b>WOMEN</b>
100m Butterfly Y, B + A	<b>MEN</b>
100m Breaststroke Y, B + A	<b>WOMEN</b>
50m Freestyle Y, B + A	<b>MEN</b>
50m Backstroke Y, B + A	<b>WOMEN</b>
200m Breaststroke B + A	<b>MEN</b>
200m Butterfly B + A	<b>WOMEN</b>
100m Backstroke Y, B + A	<b>MEN</b>
100m Ind. Medley Y, B + A	<b>WOMEN</b>
400m Freestyle B + A	<b>MEN</b>

**CONSIDERATION TIMES**

FEMALE			MALE	
YOUTH	OPEN	EVENT	OPEN	YOUTH
00:27.81	00:27.07	50m Freestyle	00:24.15	00:25.20
01:00.25	00:58.73	100m Freestyle	00:52.37	00:54.21
02:10.98	02:07.52	200m Freestyle	01:55.81	02:00.15
04:39.56	04:33.21	400m Freestyle	04:11.17	04:19.45
09:35.82	09:23.96	800m Freestyle	08:28.69	9:09.84
18:11.53	17:36.80	1500m Freestyle	16:50.39	17:47.47
00:35.90	00:34.50	50m Breaststroke	00:30.13	00:31.92
01:18.68	01:16.34	100m Breaststroke	01:06.52	01:09.89
02:50.96	02:46.60	200m Breaststroke	02:27.10	02:34.15
00:31.97	00:30.60	50m Backstroke	00:27.57	00:29.20
01:08.03	01:05.30	100m Backstroke	00:59.70	01:02.22
02:27.10	02:22.44	200m Backstroke	02:11.50	02:17.83
00:30.10	00:29.05	50m Butterfly	00:26.30	00:27.20
01:07.27	01:04.84	100m Butterfly	00:58.58	01:01.06
02:36.00	02:30.37	200m Butterfly	02:15.65	02:22.60
01:11.15	01:08.89	100m Individual Medley	01:01.89	01:04.44
02:29.12	02:25.98	200m Individual Medley	02:12.91	02:17.30
05:21.42	05:14.58	400m Individual Medley	04:47.47	05:00.16
	01:49.14	4 x 50m Mixed Freestyle Relay	01:49.14	
	01:59.63	4 x 50m Mixed Medley Relay	01:59.63	

**All times must have been swum at competition licensed at Level 3, Level 2 or Level 1 since 1 August 2019.**

**Converted times will be accepted.**

**Only swimmers that meet the age criteria as a youth swimmer can enter using a youth consideration time.**

**Split times can be used if the time can be verified.**

**In the event that a session or an event within this meet is oversubscribed, entries will be accepted fastest to slowest regardless of age.**

#### **Bonus entries**

**Swimmers that have achieved consideration times and are entered into one or more events in the meet in the usual way, may be entered into additional events even where the consideration time has not been met. These additional event entries will be accommodated only if there is capacity without rejecting a swimmer that has achieved a consideration time.**

**For bonus entries, the conditions above, other than the consideration time, must still be met. Bonus entries, where they can be accommodated, will be accepted fastest to slowest regardless of age.**



## WITHDRAWALS/POOLSIDE PASSES/GENERAL INFORMATION

<b>Withdrawals</b>	<p><b>Heats:</b> Any withdrawals (including reserves) prior to the first day of the Meet should be notified using the online form by clicking <a href="#">here</a>. Withdrawals for Session 1 must be notified no later than 18.00 on Thursday, 9<sup>th</sup> December 2021. Withdrawals for subsequent morning sessions not previously notified must be lodged at the Recorders Desk no later than 18.00 on the day prior to the event and for afternoon sessions by 10.00 on the day of the event. Swimmers failing to comply with the above (except in the case of a genuine illness or proven emergency) will be liable to a £10 fine for each inappropriate withdrawal.</p> <p><b>Finals:</b> Competitors wishing to withdraw from a Final (including reserves) must inform the Recorders in writing on the form provided within 30 minutes of Finalists Lists having been published or announced.</p> <p>Any competitor withdrawing from a final in such a manner as to prevent a reserve taking part (except in the case of a genuine illness or proven emergency) shall be suspended immediately from all further events at the Championships.</p> <p><b>Please note: Any late withdrawals from Heats or Finals on medical grounds should be discussed with the Meet Director prior to being submitted to the Recorders.</b></p>
<b>Event Regulations</b>	<p>Entry to all events is expressly subject to the Event Regulations on the Scottish Swimming website which can be found <a href="#">here</a> and may, where appropriate, also require compliance with the facility providers regulations.</p> <p>Scottish Swimming reserves absolutely the right to eject from events any person failing to comply with each and all of the Event Regulations.</p>
<b>Swimmer Pass</b>	<p>All swimmers participating in the Meet (including relay team only swimmers) must apply for a swimmer pass via their membership. Once the entry file has been received, the entry secretary will be emailed details on how passes are applied for. Passes will not be issued to a swimmer who is not competing in the event. <b>Closing date for pass applications is 14:00 on Tuesday 30<sup>th</sup> November.</b></p> <p>Each swimmer is responsible for printing their pass. The pass will be emailed to all accepted swimmers on Thursday 2<sup>nd</sup> December. The pass will allow access to the changing village, designated seating areas and poolside. Within the venue swimmers <b>must wear</b> their pass and have it visible at all times.</p>
<b>Awards &amp; Presentations</b>	<p>Medals will be awarded for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place in each Open 'A' Final. There will be no presentations. Medals can be collected at the Information Desk in the foyer.</p>
<b>Swimwear</b>	<p>British Swimming and Scottish Swimming advise that FINA BL8.1 only applies to Olympic Games and FINA events. A suit check will only be made if a World or European record is claimed. There is no requirement for officials to check that costumes are on the approved FINA list. Bylaws BL 8.2 and BL 8.3 cover our requirement for design and material.</p> <p style="text-align: center;"><b>SW8.0 Scottish Swimming Rules</b> <b>SW8.8 Swimwear Policies</b></p> <p>SW8.8.1. For events held under the direct jurisdiction and control of Scottish Swimming the Scottish Swimming "Swimwear Policies" shall also apply. The policies are included in full in the appendices of Scottish Swimming Regulations. These can be found <a href="#">here</a>.</p> <p><b><u>At this meet only the policy on Agreed Swimwear is relevant.</u></b></p> <p><b><u>Please note</u></b> that to support the development of young swimmers and to make the sport as inclusive and affordable as possible, from 1 January 2022, Scottish Swimming will be operating a policy that prevents the wearing of technical swimsuits by swimmers aged 13 and under. This policy is not applicable at this meet.</p>

## 2021 Scottish Winter Short Course Meet

<p><b>Media &amp; Photography Information</b></p>	<p>Throughout this event Scottish Swimming may have a number of authorised media partners taking static photographs and video footage. These images are intended solely for the purposes of promotion and celebration of the activities and may include live streaming on the internet. Images will be made available to our media partners and uploaded to our website and our social network sites.</p> <p>Should any competitor wish not to be photographed please <a href="#">complete this form</a>. If at any time a competitor wishes a static image to be removed from our website, 7 days' notice must be given to Scottish Swimming after which the data will be removed.</p>
<p><b>Team Staff</b></p>	<p>All poolside staff must apply for a pass.</p> <p><b>Full Meet (3 day access)</b></p> <p><b>Day Pass (Access is only granted on the day the pass has been requested for)</b></p> <p><b>Application deadline: 14.00 Tuesday 30<sup>th</sup> November</b></p> <p><b>Late applications may be considered</b></p> <p>Lost/replacement passes will be charged a fee of £10.00 for the issue of a temporary pass.</p> <p>A pass is required for any team staff wishing to be poolside and entitles you to entry to the Meet, poolside access, WhatsApp Broadcast. Without a valid pass the member of team staff will NOT be permitted entry to the event.</p> <p><b>All passes must be printed and worn by all team personnel and made visible at all times.</b></p>
<p><b>Applying for a Pass</b></p>	<p>All applications have to be submitted online, full guidelines can be found <a href="#">here</a></p> <p><b>Please Note: All Team Staff passes must be confirmed by the Head Club/Team coach as detailed on the online application form</b></p> <p>All applicants MUST have a current PVG appropriate to the Club role to be undertaken. It is the responsibility of the Club to ensure that, if they require their swimmers to have team staff representation on the poolside, the application by the member of team staff is made in good time. The individual must have a current PVG scheme membership in place with the club they are applying for a pass with.</p> <p>Scottish Swimming will not issue any Team Staff pass unless a person has a valid PVG through the Scottish Swimming or relevant AGB. In-line with current legislation, Disclosure Certificates/PVG/DBS from any other agency, will not be accepted. If you have any queries regarding Disclosure Certificates/PVG/DBS certification, please contact your NGB or Scottish Swimming via email to <a href="mailto:wellbeingprotection@scottishswimming.com">wellbeingprotection@scottishswimming.com</a></p> <p>Team Staff applying for passes from outside the UK should make arrangements for their NGB to forward a letter of declaration to the CEO of Scottish Swimming that all applicants have conformed with their 'country's' policy concerning child protection; Passes will not be issued without such a letter.</p> <p>Applicants must ensure a recent photograph is loaded onto their Azolve record prior to applying for a pass. Photographs should be taken under the same rules regarding passport photographs.</p> <p>Passes will be emailed direct to members to print themselves. Plastic wallets will be available for collection from the Information Desk at Front of House at our Scottish Swimming National Events.</p>