

Les Rodger	LR	Chair
Jim Gallacher	JG	Safety Co-ordinator
Kirsty Ewen	KE	Domestic Events Co-ordinator
Richard Collins	RC	Team/Squad Manager
Julie August	JA	Midland District Convenor
Jennifer Ewen	JE	North District Convenor
Sandra Westgate	SW	Volunteers Co-ordinator
Cati Postles	CP	Representing East District
Jayne Smith	JS	Scottish Swimming

The meeting was therefore quorate.

Item No.	Action
1. Apologies for Absence: Ralph Payne (RP), Jenn Davies (JD), Lynne Deans (LD), Andrena Hammond (AH)	
2. Declarations of Interest: None	
3. Minutes of Meeting of May 2016: Proposed KE, seconded RC, minutes accepted without dissent.	
4. Matters Arising and Items on Action List:	
1 <u>Water Safety Training for STOs</u> : Aim to carry this out in spring before next season. We will need to organise a FINA Rules update and OWJ1 and OWJ2 workshops would be good on the same day?	
2 <u>Debit Card</u> : Office is speaking with the bank regarding this and will advise.	
4 <u>Container</u> : LR and JG to speak with OWR later in October.	LR/JG
5 <u>Grand Prix payments</u> : Kirsty advises that she has responses from about half to date.	KE
5. Correspondence/Reports:	
<u>Water ski</u> has been in contact to suggest that they have venues we might use. Town Loch was not good for us but there may be others to consider.	
Presentation by JG and LR at <u>STO Seminar</u> was well received and informative. It remains to be seen whether it will attract any new OWSTOs.	
<u>Discipline Chairs Meeting</u> : Scottish Swimming is moving from Commonwealth Games cycle to an Olympic cycle. Changes to membership database were necessary because the previous Integra system could not provide the information that Sports Scotland required from Scottish	

Swimming.

TYR will be new kit sponsor. It is likely that the arrangements will be similar to Speedo. Six weeks lead-in time from acknowledgement to delivery, 10 weeks for caps. Minimum order of 20 items (but not necessarily all of the same item).

Scottish Swimming wants us to try to get a bulk order at the start of 2017.

Major events and photos of swimmers, etc for publicity will need to be in new kit but we can still use the old kit for general use for a while.

6. Accounts:

Allowing for accruals we are currently slightly under our budget. However, we have identified the need for either new or serviced lifejackets before next season. JG to research and organise purchase before end of October. **JG**

7. Team/Squad Update Cyprus:

Seven athletes and two staff going to Cyprus next Wednesday.

There will be two days of training and two days of competitions at 2k, 5k and 10k before the return flight on Sunday.

Staff:

Andrena Hammond

Richard Collins

Congratulations to the following athletes selected:

Scott Deans

Mark Deans

Marshall Illingworth

Jamie McCaffray

Alyshia McCracken

Keanna MacInnes

Lilyella Craw-Seaman

8. Review of 2016:

Total entries to all events were higher than last year and probably the highest we have ever had. LR to provide more detailed information on numbers. **LR**

There was a brief discussion on OWR SOPs relative to the venue's SOPs at Monikie. LR remarked that RP had been required to stand in the boat at the LEN event. There is clearly no right and wrong answer. Note that the January meeting is where we normally discuss H&S in most detail, prior to organising the next year's season.

Level Two Events: A club had been warned that the Safety Officer cannot multi-task on the day of the event but had continued to do so at a subsequent event. Committee instructed LR to write on behalf of the committee to give in effect a "final warning". **LR**

Challenge events: Numbers up on last year but this is an area in which significant growth is still possible. The take-up of the Venachar Half Mile was lower than expected. It was suggested that most saw the Mile as a better challenge for them.

Nineteen Temporary Members last year (2 swam twice). This has been fairly static. Some interest from Triathlon swimmers wanting to try a distance longer than 4k.

Scottish One Mile (Great Swim): much better from the point of view of the STOs than last year. Still room for improvement but the organisers took on board our comments from 2015. A positive experience.

Training Day at Lochore: Good, effective event. Well received. We should try to do more of these next year.

Parkas: KE has three confirmed orders. Agreed we should order these and hope there is a snowball effect next year. **KE**
We should also check the TYR catalogue when it arrives.

Safety: Three fully trained Safety Officers. We will review safety in detail at January meeting.

9. Development Plan:

Progress on the Development plan against the 2016 targets was reviewed.

Most targets on the year were met. Most longer term targets are on track.

Notable observations:

Dev Target 3: Support Participation: Proceeding well with support on the Safety side.

Dev Target 5: OW Coach Training: CPD Pilot delivered. Important that this should include some aspects of risk assessment for training of athletes.

Also movement in terms of delivering a one-day training in partnership with triathlon. Intention to tie in with events next year. Looks promising.

Dev Target 12: Student event: Unlikely to be met by 2017.

Dev Target 13: Media/Press Officer: Increased use of social media by committee means that this is a less significant priority ongoing.

Perf Target 6: Research: no movement yet but committee is still keen to push this forward before 2018.

Set new targets for 2017 in January, when we will have to agree the budget application for next year also.

10. Nomination of OW Chair for 2017:

LR nominated unanimously.

LR

11. Nominations for Specialist Positions:

All existing specialist positions and co-opted member agreed to be nominated for 2017.

LR

(Related info: LD and JE have agreed to be put forward for their district OW Convenor. JA has already indicated her intent to stand down in Midland and is working on finding a successor. JD has indicated that she will be standing down in East and CP has been nominated.)

12. Plans for 2017:

Medical Information: issue last year where medical info should have been given by swimmer beforehand. We will need to make sure that this info is gathered next year.

This led to a discussion over Online Entries. KE keen to adopt for SNOWs. East, West and Midland also keen. JS will ask within the office as to any difficulties. Otherwise, we should either adopt online wholesale in 2017 or else adopt gradually, starting with Scottish.

Plans for SNOWs: All events the same and on same sort of timings as last year.

Entry Fees to put forward to AGM: 10k - £30, 5k - £25, 2k - £20, 1k - £15, Relay - £35.

KE/LR

There will be a Pool "Come and Try" event at Stirling NSA on 13th May. We might be able to undertake Technical Official's, Coach's or Safety Officer's Training on same day? Consider at January Meeting.

All

Dates were discussed for 2017 and provisional dates pencilled-in. Please firm these up by the end of October so that we can advise OWR.

Dists

Team/Squad: Search out some of the bigger UK events, possibly catch two ASA Regional events at once in 2017? Take bigger squad? Overseas event (Cyprus?) for smaller Team.

Kit: We will need to try to guesstimate kit requirements in January. Overall kit costs may be higher than before in 2017 in order to replace Speedo kit.

Challenge Events: We have a Novice event at all the districts. If we re-badge this and publicise it as a Challenge event, we could have these at all four district events without much fuss, now that the swimsuit rules have changed.

New Rules: We expect a hard year next year, potentially with lower numbers of entries. However, we are hopeful that numbers will increase again in 2018. It was suggested that we should invite suppliers to a fitting day in 2017.

Safety Officers: We need more in training.

Agreed to send copy of Scottish Swimming training book to British Swimming to see if training can be agreed UK-wide.

LR

STOs: On target but we still need more.

13. Governance:

LR read some of the draft FINA rules (circulated), highlighting ambiguities in them. Hopefully there will be amendments or clarifications before long.

We have been asked to put forward options/proposals to Board re our response to the new FINA rules for 2017. Board will make the final decision.

Discussion ensued. Input by email from D Milne tabled. It was agreed that we should try to adopt an approach for both swimmers wanting to participate in FINA events and also those who want swim in swimsuits if possible. Recommendation agreed by consensus. Document based on these discussions to be prepared by LR. To be confidential until such time as Board makes its decision.

LR

14. Dates for Next Year:

Provisionally:

21 January 2017

18 March 2017

13 May 2017 – but this will clash with Pool “Come and Try” – pm?

30 September 2017 – but this is day of Awards Ceremony.

LR

15. AOCB:

None

Meeting closed 15:15.

Next Committee Meeting: Provisionally 21 January 2017