



Swim England  
Masters



Scottish  
Swimming

## HCMSMG Meeting

21<sup>st</sup> Jan 11am-3pm

Holiday Inn Manchester

### Attending:

Eddie Riach (Scottish Representative) ED, Verity Dobbie (Independent Chair) VJD  
Terry John (Welsh Representative) TJ, Ray Gordon (Liaison British Swimming Board) RG  
Sharon Lock (Swim England staff member) SL, David Chaney (Records Administrator) DC  
Bernie Buck (Organiser of GB Masters Championships 2018) BB. Jack Buckner (CEO  
British Swimming) JB, Jim Boucher (Swim England Representative) JBo, Simon Rothwell  
(LEN Liaison) Simon Clark (Swim Wales Head of Aquatics) SC

Agenda item	Action
<p>1. Jack Buckner (via web)</p> <p>1.1 Jack outlined his understanding of the current situation and his own experience of Masters within Triathlon. He is supportive of Masters and would like to maintain communications with the group. Regarding international influence Jack emphasised the importance of planning for the long-term, working patiently and strategically plus working closely with other international representatives like David Sparkes</p> <p>1.2 It was agreed:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Jack will look at a Protocol to ensure there will be no bias in decisions relating to gender in future Masters events organised by British Swimming.</li> <li><input type="checkbox"/> Jack will write to Fina/Len asking for more communication around Masters issues after liaising with VJD for guidance on this</li> <li><input type="checkbox"/> This group was interested by JB's description of the support provided by British Triathlon at international competitions, and should consider what this role might entail in the context of support to British Masters at LEN and FINA events, and in turn how it might be resourced and funded.</li> <li><input type="checkbox"/> This group have endorsed the appropriate method of communication with British Swimming is through this group.</li> </ul> <p>JB left the meeting.</p>	<p></p> <p>JB</p> <p>JB</p> <p>All</p>
<p><b>2. Meeting minutes for 5<sup>th</sup> Nov 2017</b></p> <p>2.1 Minute No 11 was reviewed and agreed that it would be removed as not a BS matter.</p> <p>2.2 minutes adopted</p>	<p>SL</p>



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<p><b>3. New members to the group</b> 3.1 JBo introduced himself to the group – Swim England representative 3.2 SC introduced himself – head of aquatics in Swim Wales</p>	
<p><b>4. TORS</b> Version 6.1 of the Group’s TOR was reviewed. It was recognised amongst other things that the TORs did not provide a procedure for appointing the Chair of the group or for the term of appointment for any of the members. It was agreed to:</p> <p>a) Add “swimming” into the title of the group.</p> <p>JBo to draft a proposal for the group reflecting the:</p> <p>b) Agreement on the number of representatives per country, rather than “a minimum of one...”. RG noted that the current BS approach was 3 (SE) 1 (SW) 1 (SS). Each country should have their own process for electing their representatives.</p> <p>c) Agreement that the independent chair should be elected. Options are to have this post elected separately to the members in b) above, or elected from the members in b) and then the appropriate Home Country would be able to appoint another member if one of its members took up the Chair role. VJD advised that she is prepared to stand down at the end of current year and position will be open for recruitment.</p> <p>d) Agreed that posts should be for a 4 year term of office, annually approved by the appropriate Home Countries Group, with a maximum of 2 terms for all elected positions.</p>	<p>JBo</p>
<p><b>5. Sponsorship</b> 5.1 British Swimming is happy for this group to look for sponsorship as long as a protocol is followed. It is possible volunteers from the Masters community may be able to help find sponsors. 5.2 Add. RG advised that obtaining sponsorship could be on a commercial basis with a commission being paid.</p> <p>Action: SL to write an article asking for volunteers and distributed to Swim Wales/Scottish Swimming for inclusion on their websites.</p>	<p>SL</p>
<p><b>6. British Masters Champs Budget</b> 6.1 Discussion around how to reduce expenditure in order to ensure the meet does not make a loss. To increase entry fees to: £28 registration. £6 individual, £15 relays, £15 for 1500m entry</p> <p>Actions SL to ask events team to ensure swimmers understand if they do not collect their medal this will help reduce costs. SC will survey swimmers after 2018 event around cost of the meet in order to find opinions to decrease expenditure</p>	<p>SL SC</p>



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<p><b>7. British Masters Championships</b></p> <p>7.1 Conditions of the meet agreed (subject changes necessitated by the addition of the 1500)</p> <p>7.2 The cost of hosting a separate 1500 was prohibitive. The 1500 had been removed in 2015. It was agreed to reinstate this in the programme for 2018 but limited to 4 heats, a schedule allowing for this had been prepared. It was agreed that the 1500 should be restricted by the imposition of tougher QT's and selection of the fastest 40 swimmers (20 men and 20 women) with provision for reserves and refunds of entry fees.</p> <p>Actions DC to devise QT which will enable fairer entry process for 1500m and distribute. SL ask event team to publish schedule making sure swimmers understand the 1500m has limited entries.</p>	<p>DC SL</p>
<p><b>8. British Masters Championships 2019</b></p> <p>SC confirmed it will be in Wales, in early June and is hoping to get a pool booked asap. Will announce soon, preferably at this year's championships. As it is an 8 lane pool it is unlikely there will be a 1500m event.</p> <p>Action SL &amp; SC to set up a subgroup to look at the future schedule of the championships</p>	<p>SC/SL</p>
<p><b>9. Cherriman Award</b></p> <p>The closing date for 2017 is 31<sup>st</sup> Jan and so although there have been nominations the group will wait until this date before deciding a winner by email.</p> <p>Actions SL- to ask Masters Community for last chance to nominate and send to SC SL Change the closing date to 31<sup>st</sup> Jan for 2018</p>	<p>SL/SC SL</p>
<p><b>10. Decathlon</b></p> <p>10.1 The 2017 results were confirmed and conditions for 2018 discussed. The cost of the cash prizes on the budget was carefully considered and felt this needs to be reduced but still maintained around the same level perhaps by addition of kit from TYR.</p> <p>Action SL to update 2018 conditions and changed to awards TBC</p> <p>VJD to investigate options for prizes</p> <p>10.2 VJD confirmed she has spoken to Nicola Latty who is going to review the formula used as an additional quality check. Allan Rowson has updated 2018 formula and the link is available online</p>	<p>SL VJD</p>
<p><b>11 World Top 10</b></p> <p>11.1 DC confirmed this has been completed and will be sent to Fina next week.</p> <p>Action</p>	<p>DC</p>



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DC to discuss data protection with Helen Akers regarding pass port details being sent to volunteers in Len/fina for record verification	
<p><b>12. Masters rankings</b></p> <p>12.1 The mandatory criteria for Meets to have their results included in the rankings was discussed. It was confirmed that all levels of licenced meets can be accepted as QTs for championships.</p> <p>Action</p> <p>SL to update guidance notes and verify with DC and make available on the Swim England Hub.</p>	
<p><b>13. European Master 2018</b></p> <p>13.1 Initial problems on the entry system were quickly rectified. It was clarified 5 events can be entered in the pool and 2 events in open water.</p> <p>13.2 A welcome reception was discussed and how this could be part of networking with other Nations.</p> <p>Action VJD to investigate venue, cost and meeting with other nations.</p>	VJD
<p><b>14. Correspondence</b></p> <p>14.1 IOW Open Meet does not have electronic timing and therefore results not able to be used for QTs. Discussed how this effects the meet and swimmers but in order to protect the integrity of the database all meets must meet the criteria for rankings.</p>	
<p><b>15. AOB</b></p> <p><b>15.1 Social media</b></p> <p>The correct method of communicating with this group was discussed and acknowledged an email address has been set up which should be used HCMSG@swimming.org. It was acknowledged there is no protocol in place for volunteers using social media but anyone within this group who comments could be seen as posting officially. It was clarified there is not an Official British Masters Facebook page and official communication should not go through any Masters Swimming related social media pages.</p> <p>Actions</p> <p>VJD will review the British Masters face book page to ensure this message is clear.</p>	VDJ
<b>Date of next meeting to be confirmed</b>	