

Open Water Committee Meeting Minutes

Saturday 20th January, 2018 at 10:00
Tennis Court Meeting Room, Stirling

Les Rodger	LR	Chair (and East District)
Jim Gallacher	JG	Safety Co-ordinator
Kirsty Ewen	KE	Domestic Events Co-ordinator
Richard Collins	RC	Team/Squad Manager
Andrena Hammond	AH	Head Open Water Coach
Donna Lawrie	DL	North District Convenor (2018)
Vicky Taylor	VT	Midland District Convenor
Colleen Blair	CB	Scottish Swimming

The meeting was therefore quorate.

Item No.	Action
1. Apologies for Absence: Lynne Deans (LD), Ralph Payne (RP), Jennifer Ewen (JE), Sandra Westgate (SW), Nicole Simpson (NS)	
2. Declarations of Interest: DL parent of swimmer.	
3. Minutes of Meeting of October 2016: Proposed DL, seconded VT, minutes accepted without dissent.	
4. Matters Arising and Items on Action List:	
1 <u>CPD Module</u> : We have feedback from some coaches but at this stage we do not know if they want a qualification or a CPD module. It was agreed that we should set up CPD modules for present and aim to deliver qualifications in two or three years time. We can set up a bank of CPDs, which Education should be able to set up for us. AH to consider some subjects for CPD and CB will communicate with Alan Reed. Aim to deliver one CPD module on 20 th May at EDOW, with "open entry".	AH CB
4 <u>Transponders/GPS</u> : for practice by swimmers. Main cost is the sensor. Triathlon hire them in. We should obtain an up to date cost for these. CB to provide a list of suppliers. JG will appraise these.	CB JG
5 <u>Credit Card</u> – no way around this. We can get a float if required.	
4 <u>Container</u> : JG and JS are meeting OWR in February.	
7 <u>Swimmer accreditation cards</u> : agreed to go ahead with this for the summer. Need laminated or semi-waterproof. Office can do that. AH suggested a lanyard on each which will allow these to be kept on a pole and removed easily as the swimmer leaves the water.	
8 <u>Portaloos</u> : needed for North and Midland. Approach councils, who might be willing to contribute.	VT, DL

9 Shirts for SNOWs with swimmers' names: We should do this. We would need to set up a system with pre-order and payment up front. To be discussed with potential supplier. ?

17 Improve access for organisers to online entry system. Should be possible. Some training will be needed for KE and LR with Francesca. KE and CB to discuss. Reformatting of output will be needed to ease processing. LR,KE,CB

22 Medical Information for manual entries. LR to produce new sheet to be added to entry forms. LR

5. Correspondence/Meetings:

Neptune Steps: We got an invite for a few free places, subject to age conditions. These were offered to the top swimmers in the Senior GP 2017.

There was a discussion around an open water swimming group which appears to be attempting to set itself up as a charitable central body for the discipline. We have not been approached by this body for our input. LR to discuss with Forbes. LR

Agreed swimwear: This is under consideration by Board and we should hear something soon.

GDPR: Scottish Swimming is formulating a policy on this. In the meantime, advice is to find all the data each of us holds (electronic and paper), destroy or delete it if we don't need it. If we need it, identify why we need it. This will reduce the burden before the regulations come into effect in May. All

6. Targets and Budget:

There was a discussion around targets to set for next year. We are in the last year of our current development plan and so some of the targets have been met or else have been overtaken by changes in the discipline (rule changes, etc).

Dev Target 4 will no longer be relevant if the age change is introduced at the AGM (Dev Target 4A).

Dev Target 5 is available in partnership with other organisations but cannot effectively be fulfilled "in house" without coaches who are trained to deliver this.

Dev Target 11 should be split between RLSS and OWR.

Dev Target 12 – it was decided that this is no longer practicable.

Dev Targets 13 to 15 relate to promotion and have improve considerably over the current development plan. We need more professional-looking direction signs for events.

Perf Target 4 – National Hub will need to wait for the next cycle since no venue has emerged as greatly suited. Possible good news relating to the East Renfrewshire development as a wakeboarding centre. Might we be able to access this too?

Perf Target 5 the available technology is close to being developed but there is nothing yet available which will suit us.

Budget: we are not sure at this point whether Scottish Swimming as a whole will be subject to budget cuts. Agreed we should build on Development Squad going forward since many of the Team swimmers now have other priorities in their lives.

This will likely require an increased focus on Development Squad and a slight increase in funding.

The CPD modules, etc, will likely have an associated cost and this would mean we have to request funds to cover this. **LR**

7. Domestic Events 2018:

SNOWS:

Saturday 18th August: 5km, 2km, Relay and new 500m race for younger swimmers.

Sunday 19th August: Challenge events, 1km and 10km. Open 1km to all-comers but we likely have to limit entries.

Midland:

9th June: 500m, 1.5km, 3km, 5km and relay. Swim England qualifier, subject to agreement with Swim England.

East:

20th May: to be held after the morning Come and Try event at Lochore, thus creating a bigger overall event. Adults followed by children's come and try in the morning, a 1km Challenge event and then the District Championships, to be 1km Junior, 2km Senior and Relay, as in the 2016 event.

North:

21st July: 500m, 1.5km, 3km, 5km and relay.

West:

1st September: Same format and location as last year. Ken Challenge, 2km, 4km, relay.

YeAABA events:

No information available before the meeting and YeAABA's website is down. CB emailed image of calendar information to LR to update our own calendar.

Please aim for mid March to get entry forms/information onto the website.

Organisers

Come and Try at Loch Lomond Shores on 16th June.

8. Governance:

We will be putting age changes to the SASA AGM.

Event Guidelines will need reviewed. LR to consider whether these could be split into general guidance and guidance specific to the running of Scottish Swimming events and report back. **LR**

New Regulations as previously discussed have been approved by Board subject to the result of the AGM.

9. Team/Squad:

AH and RC to agree selection criteria for publishing. Separate meeting will come up with proposals? **AH,RC,LR**

We will likely lose some Team swimmers this year. We are expecting a very small Team only. On that basis, the intent is to rebuild on Development Squad.

Cyprus is the first weekend in October this year and will be on a similar format to last year. We can book flights early (at slightly higher cost for flexibility in terms of the names). We know Cyprus well now, which will be important if we are taking a larger Development Squad. It needs to be a good experience.

Kit levels are presently okay but we need to keep watch on this.

One camp this year. Possibly two next year if funding allows.

10. Safety:

We should invite OWR and Cameron to the next meeting to discuss and agree any H&S learnings from 2017

JG

11. Technical Officials:

Lesley and Ralph are within the selection age band for Euro 2018 and both have expressed interest.

12. AOCB:

LR to email event checklist to DL

Next Committee Meeting:

17 March 2018