

OPEN WATER TECHNICAL OFFICIALS COORDINATOR JOB DESCRIPTION

I - THE ROLE

You will work within the Open Water Committee to lead the strategic direction of the Open Water discipline. You will attend Open Water meetings, which are held approximately every quarter. These are normally held on a Saturday or Sunday at the NSA.

As Open Water Technical Officials Coordinator, you are required to support the Committee in the following areas:

General Responsibilities:

- Attend OW committee meetings and advise the committee on areas under your remit.
- Take responsibility for the development of open water technical officials in Scotland and the provision of their services at licensed events.

Specific Responsibilities:

- Ensure that the British Swimming Open Water Officials training structure is adhered to and training to Scottish technical officials is delivered effectively and efficiently.
- Actively encourage and manage the recruitment and training of officials.
- Maintain a list of qualified officials and officials in training
- Provide input into SASA Open Water Swimming Regulations on technical rules.
- Contribute to the maintenance of documentation relating to the responsibilities of officials at open water meets.
- Provided information of regulations and rule changes to all Scottish Open Water Swimming Officials.
- Co-ordinate the provision of technical officials to level 1 licenced open water events in conjunction with event organisers.
- Provide expertise and technical assistance where required.
- Liaise with persons responsible for the co-ordination of open water swimming officials in British Swimming, ASA and WASA as required.
- Maintain a list of equipment owned by the SASA used in the officiating of open water events in Scotland. Test as necessary and arrange replacements where required. Arrange purchase of new equipment when required. Make provision for storage of equipment and transport to event venues.
- Other duties as required by the Chair of the Open Water Swimming Committee.

II - COMMITMENT

The commitment of the Open Water Technical Officials Coordinator equates to approximately 1 day of work per month plus 1 day per event attended and involves attending approx. 4 meetings per year.

III - TERMS AND CONDITIONS

• Tenure of Post

The OW Committee Chair will appoint the post for a period of **1 year**. This period will normally start in November.

• Membership Requirement

The post holder must be a member of the Scottish Amateur Swimming Association.

• Expenses

Although the Open Water Technical Officials Coordinator is a volunteer position, expenses will be paid monthly in accordance with the current Scottish Swimming volunteer rate.