



To: Clubs  
Life Members  
Council  
Company Board  
National Chairs & National Committees

Dear Colleague

### **Nominations for Awards – Open Water**

In order to allow Board to consider the nominations for Open Water you are asked to submit your nominations for the Denis Sullivan Memorial Trophy and the Eian Prentice Memorial Junior Award **by 12<sup>th</sup> August 2019, ref C11.4.5/6** to Richard Collins, Open Water Chair. You will note that the date has been extended from the 31<sup>st</sup> July as detailed within the governance documentation to allow for nominations to be put forward from the Scottish Open Water Championship.

As the awards will be presented at the Scottish Swimming Awards Event 2019, on the evening of Saturday 28<sup>th</sup> September at Glasgow Radisson Blu Hotel, Glasgow you can appreciate that time is tight and where possible, nominations before the deadline date will be welcome.

Scottish Swimming has also introduced Achievement and Commendation Awards which can be awarded at any time. These certificates can be awarded to people who perhaps do not meet the criteria for one of the annual awards but you feel is still worthy of recognition.

I would remind you that the person or body making a nomination is required to ensure that the nomination details remain confidential and are not divulged to third parties, including the nominee prior to nominations being considered by Board.

The decision of Board on which nominees are to receive awards is final and no correspondence will be entered into before or after Board have made their decision.

Please detail your nominations on the enclosed form and complete the citation form/s with an account of the achievements of the nominee/s during the year, which will help Board when making their decision. An electronic version of the nomination form can be found on the Scottish Swimming website [here](#).

Yours faithfully

A handwritten signature in black ink, appearing to read 'Elaine Mackenzie'.

Elaine Mackenzie  
Director of Services

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Registered in Scotland. Company number: SC246645

The logo for Sport Scotland Lottery Funded. It features a stylized white hand icon with a blue outline, pointing upwards. To the right of the icon, the words 'sport scotland' are written in a blue, lowercase, sans-serif font. Below this, the words 'LOTTERY FUNDED' are written in a bold, black, uppercase, sans-serif font.