



Name of Proposed Club:			
Main Location:			
Club Website:		Email:	

Competitive Club: (please tick)	<input type="checkbox"/>	Non-Competitive Club:	<input type="checkbox"/>
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Does your club have Charitable Status?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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Type of club Main Discipline	SWIMMING	<input type="checkbox"/>	WATER POLO	<input type="checkbox"/>	DIVING	<input type="checkbox"/>
	MASTERS	<input type="checkbox"/>	OPEN WATER	<input type="checkbox"/>	SYNCHRO	<input type="checkbox"/>

Additional Discipline(s)	SWIMMING	<input type="checkbox"/>	WATER POLO	<input type="checkbox"/>	DIVING	<input type="checkbox"/>
	MASTERS	<input type="checkbox"/>	OPEN WATER	<input type="checkbox"/>	SYNCHRO	<input type="checkbox"/>

SECRETARY*	Name:				
	Address:				
			Post code:		
	Tel:		Mob:		
	Email:				

MAIN POOL DETAILS:

POOL NAME:				
Address:				
		Post code:		

The above club information will appear on the Scottish Swimming website, unless the club indicates in writing 'No' under the Data Protection Act.

PRESIDENT*	Name:				
	Address:				
			Post code:		
	Tel:		Mob:		
	Email:				

TREASURER*	Name:				
	Address:				
			Post code:		
	Tel:		Mob:		
	Email:				

MEMBERSHIP SECRETARY*	Name:			
	Address:			
			Post code:	
	Tel:		Mob:	
	Email:			

HEAD COACH*	Name:			
	Address:			
			Post code:	
	Tel:		Mob:	
	Email:			

WELLBEING & PROTECTION OFFICER*	Name:			
	Address:			
			Post code:	
	Tel:		Mob:	
	Email:			

- Please note our Insurers have advised that there is a need to ensure that certain roles within the club do not crossover, for example; Coach/Teacher and Club/Wellbeing Protection Officer, Treasurer and Chairman. These posts within a club should be held by different individuals to avoid a conflict of interest
- Payment for the SASA Affiliation fee of £50.00, can be made by one of the following options:-
 Card: Contact the Scottish Swimming Office on 01786 466520
 Cheque: Made payable to Scottish Swimming Ltd
 BACS: Please use Ref 4000_Club The Royal Bank of Scotland
 Sort Code: 832709, Account No:00292938
- District fee, on application, payable to the District
- Please return the **Club Affiliation form** together with a copy of your **Club Constitution** and **proof of payment** to the relevant District Secretary as detailed below.

West Secretary – Jackie Smith Mob: 07554 865196 email: secretary@scotswimwest.co.uk	East Secretary – Tony Dane Tel: 01506 490885 email: sasaeastdistrictsecretary@gmail.com
North Secretary – Vacancy email: sasa-north-secretary@outlook.com	Midland Secretary – Chris Warwick Tel: 01738 813371 Email: secretary.midlandSASA@outlook.com

Form Received	Constitution Approved	Affiliation Fees Paid	Copy sent to Scottish Swimming	Club Advised
Date: ___/___/___	Date: ___/___/___	Date: ___/___/___	Date: ___/___/___	Date: ___/___/___

District Secretary – Please forward form to Scottish Swimming

Scottish Swimming Club Affiliation Guidelines

To affiliate a 'new club' to Scottish Swimming, certain criteria need to be met and supporting documentation completed and submitted to the District Secretary.

All Scottish Swimming affiliated clubs are supported by district Regional Swimming Development Managers (RSDMs). If you have any queries or require further information on setting up a new club, please contact the RSDM in your district:

Central & West	Andy Maguire	a.maguire@scottishswimming.com	07894 613103
East	Alan Reed	a.reed@scottishswimming.com	07917 164644
Grampian & Tayside	Sean Dawson	s.dawson@scottishswimming.com	07791 489173
Moray, Highlands & Islands	Colleen Blair	c.blair@scottishswimming.com	07809 658341
West	Paul Donald	p.donald@scottishswimming.com	07595 256994

Affiliation Fees

There are two fee payments required as part of affiliating to Scottish Swimming:

1. £50 Affiliation fee payable to Scottish Swimming
2. District fee, on application, payable to the District

Affiliation Documents

To complete the affiliation process, the following documentation is to be downloaded, completed and submitted to the District Secretary in your area (contact details listed on page 2). All club constitution information can be downloaded from www.scottishswimming.com/clubs.aspx

1. Club Affiliation form
2. A new Club Constitution based on the Scottish Swimming Club 'Model' guidelines

On completion of the Club Affiliation form and Club Constitution, please submit along with the £50.00 affiliation fee and district fee, to the District Secretary.

As per C10.1.2 District Executives shall confirm acceptance or rejection of an application by a Club to affiliate within 21 days. If an application is rejected the applying club must be informed of the reason and they have the right to appeal to Scottish Swimming, in accordance with Company Rules Sections R12 to R15.

On completion of the new club affiliation, Scottish Swimming will post to the affiliated club the following information:

- Club Code
- 2019/2020 Information Guide & Governance documentation
- Club Insurance Certificate and information
- Online Membership System instructions