

Open Water Committee Meeting Minutes

Friday 19th July 2019 at 17:00
Stirling Court Hotel, Stirling

Les Rodger	LR	East District
Kirsty Ewen	KE	Domestic Events Co-ordinator
Richard Collins	RC	Chair (2019) & Team Manager
Donna Lawrie	DL	North District Convenor
Colleen Blair	CB	Scottish Swimming – North RSDM
Sandra Westgate	SW	Volunteer Co-ordinator
Ralph Payne	RP	Referee

The meeting was therefore quorate.

Item No.	Action
1. Apologies for Absence: Jim Gallacher, Vicky Taylor, Kirsten Geary, Nicole Simpson.	
2. Declarations of Interest: DL parent of swimmers. LR parent of official.	
3. Minutes of Meeting of 14th April 2019: Proposed KE seconded SW, minutes accepted without dissent.	
4. Matters Arising & Progress of Items on Action List:	
1. CPD modules – RC to allocate time when time permits.	RC
2. Improved access to online system for organisers – Not as many issues this year. KE awaiting confirmation for SNOWs entries. Midland and East District no issues.	
3. Ensure information is held in compliance with GDPR – Old data has been deleted. JG to investigate purchasing a domain for non-District OW committee members to use.	JG
4. Enquire of Swim England re intent re Safety Officer Training – CB Mentioned British Surf Lifeguard training for Swim England (SE) events. SW commented Safety very good in Scotland. KE & RC to view Safety Cover at SE event in August. Ray Jup will be at SNOWs, he is Safety Officer trained for Swim Wales. RP to allocate Referee duties to Ray and Paul at SNOWs.	RC/KE RP
5. Create OW Training Guidance – Further delay to be rescheduled.	LR
7. Improve signage (road) for events – KE to contact Stirling council to ensure that they give their approval for temporary event signposting to be displayed at SNOWS.	
8. Development plan SWOT Analysis & Vision to be circulated prior to first meeting – action carried forward to next meeting. ** Please be aware next meeting scheduled for October 2019 will be a longer meeting to ensure this action is dealt with. **	ALL
9. Explore other online Event Entry Options and to be discussed with Head Office – District Convenors to ensure Meet Information for 2020 events is ready by January 2020.	ALL
North – Increase Prices and lose discounts for multiple swims.	DL
RC – To speak to Cathy regarding getting fees paid back to Districts for OW events.	RC

10. National Co-Ord to contact Mr Nairns Ref cost and potential of using Loch Lomond for SNOWS – KE has spoken to Carol at Loch Lomond, further update required. **KE**

11. Investigate Soft Shells Jackets for STOs from Wright Sport – RC to order 15 jackets from Wrightsport as agreed by committee. **RC**

12. Investigate Email Address for Non District Committee Members – Require update from JG. **JG**

13. Pre Season Kit check to be conducted – No Large items required to be replaced.

14. Safety Officer Training Date to Be Set – Require Update **JG**

15. Cyprus Kit to be ordered so it can be issued prior to event – Will be distributed at SNOWs. **RC**

16. Purchase of District Flags for District Events – ND have bought five flags for District use. Wrightsport can produce flags for Districts, RC to discuss cost options with Wrightsport and distribute information to Districts. **RC**

5. Technical Officials:

SNOWS:

RP would like to have turn judges in boats during event. To be positioned 5 metres from each turn.

Four ribs + one long liner required. KE three sailing boats with anchors required.

Yaber have six officials looking to get training at SNOWs.

KE

6. Discipline Chairs Meeting Update:

OW committee require two volunteers to attend a Social Media Training seminar to be held in Sep 19. KE offered to attend providing date is suitable.

One more volunteer is required please.

ALL

LR to confirm date with SS.

LR

Request was made not to hold SS events during the School Holidays.

HIVE – Online Training platform provided by SS made available to executive members of all clubs. SS have requested that clubs make a greater use of this resource.

Lyndsay Booth would like to attend January Committee meeting to discuss WPO.

Ensure Development Water Plan fits into SS Plan.

Swim Social – CB – West Dunbartonshire held a come and try event, ran successfully.

Try to work again with SS to encourage more participants in OW.

7. End of Season Awards Dinners:

29th September 2019, to be held again in the Radisson Blu, Glasgow.
Attendees for OW Committee;
2 award recipients plus 1 guest each.
Chair of OW Committee,
JG plus one guest,
KE,
RP and Lesley (Referees).

8. Domestic Events 2019:

SNOWS:

Lindsay Lewis from SS has suggested that to improve the status of the event to move the event registration to a marquee outside of sailing club. Ensure the sailing club is sanitised prior to event. Move chairs outside to create more standing room for Safety Briefings. Kayakers ensure that their area is clear prior to registration.

Merchandise will be available again this year for event, provided by Wrightsport.
KE – Accommodation has been booked, catering for event to be provided by the Waverley Hotel, dinner booked on Saturday evening for Officials.
Landyards and passes for event cost for SS to produce £250 for 300 passes, decided to produce own again this year.
Timing Chips for event – Keep following through prior to start of event in morning, swimmers must finish with at least one chip. A boat will be on water with replacement chips.

WEST DISTRICT:

No representative from West District present.

9. National Squad/Team:

Mallorca Update (26th May – 1 Jun 2019):

Katie Taylor and Jamie McCartney represented SS had a successful week.

Cyprus Update (2 – 7 Oct 2019):

Based on current performances 6 swimmers may be selected for Cyprus.

Discussed possibility of taking swimmer out with the Grand Prix circuit to attend event.

Three members of staff to attend event also, RC, KE and possibly Ishbel Rodger as Safety/Medical Officer.

RC

Next Year Plan:

Team GB questioned RC about Why Cyprus, should we be targeting French/Spanish Cup races to ensure a better quality of racing. RC to investigate other Race options for National Squad to attend.

RC

11. A.O.C.B.

No issues raised.

12. Date of Next Meeting.

Saturday 12th October 2019 at Stirling University

Meeting closed at 18:40.

Next Committee Meeting: Saturday 12th October 2019 at Stirling University

