

Les Rodger	LR	East District
Jim Gallacher	JG	Safety Co-ordinator
Kirsty Ewen	KE	Domestic Events Co-ordinator
Richard Collins	RC	Chair (2019) & Team Manager
Nicole Simpson	NS	West District Convenor
Donna Lawrie	DL	North District Convenor
Vicky Taylor	VT	Midland District Convenor
Sandra Westgate	SW	Volunteer Co-ordinator
Colleen Blair	CB	Scottish Swimming

The meeting was therefore quorate.

**Item
No.**

Action

1. **Apologies for Absence:** Ralph Payne (**RP**), Kirsten Geary (**KG**)
2. **Declarations of Interest:** DL and NS parents of swimmers. LR parent of official.
3. **Minutes of Meeting of October 2018:**
Proposed NS seconded KE, minutes accepted without dissent.
4. **Matters Arising & Progress of Items on Action List:**

1. Meet A Reed re CPD modules
7. Create OW Training Guidance
8. Deliver OW Training Guidance – Format

1. No CPDs created yet but aim is to have 3; one for Health & Safety, one for Coaches and one for Swimmers/Parents.

7&8. Aim to create open water support for clubs who are providing training facilities. British Triathlon have videos of various scenarios. Pilot with targeted clubs in the 2019 season. Also look at virtual Training

In order to address items 1, 7 and 8 it was discussed that additional meetings/sessions would be required where the key players i.e. RC, CB, LR together could come up with proposed CPD and OW training content. It was also mentioned the need to have these items addressed prior to AR changing role April 1st. CB suggested webex type meetings could be used if everyone couldn't get together but a date of 23rd March was agreed upon when everyone was available. Location TBC

**RC/LR
CB/JG**

2. **Improved access to online system for organisers** – LR to request

LR

3. **Ensure information is held in compliance with GDPR** – Ensure all paperwork and online data is deleted/shredded.

ALL

Discussion around using personal email addresses, VT to request email for Midland District if possible. JG also raised the question of whether Open Water swimming could get their own domain. Open Water Rescue already does. JG to speak with Mark MacKay IT for Glasgow.

VT/JG

ALL

- 4. In depth review of Events Guidance for 2019** – To be reviewed at next meeting. Plan to keep existing format but update or amend as required. **CB**
- 5. Make contact with R.L.S.S. re Shout** – Action complete **LR**
- 6. Enquire of Swim England re intent re Safety Officer training** – some info has been issued re judge 2 but content is insufficient to be used for training purposes. See Technical Officials section below for further discussion **KE/CB**
- 9. Improve signage (road) for events** – CB to speak with marketing prior to next meeting **LR**
- 10. Development plan SWOT Analysis & Vision to be circulated prior to first meeting** – action carried forward to next meeting. **LR**
- 11. Nomination of Specialist Positions to be forwarded to Head Office** – Action complete **KE/LR**
- 12. Explore other online Event Entry Options and to be discussed with Head office** – see action 2. **VT**
- 13. Midland District to consider Electronic Timing as a potential trial prior to SNOWS** – Cost of £1400 for the day, VT to take to next MD meeting 18th Feb. **LR**
- 14. Small increase in fees for SNOWS Head Office to be advised and put to board in Feb 19** – Action in progress **RC**
- 15. Investigate Portable equipment for commentary at events** – Action complete equipment purchased. **KE**
- 16. National Co-Ord to contact Mr Nairns Ref cost and potential of using Loch Lomond for SNOWS** – Action complete, KE sent email 2019-02-03. **RC**
- 17. Team Manager to contact Ally Whike ref Mallorca and selections for 2019** – Action complete.
- AW shared the list of swimmers eligible for selection with RC. Selection process hasn't changed i.e. fast pool swimmers put forward. Three swimmers selected as definite, RC to speak to CoG coach regarding selection of a possible fourth swimmer. The committee supports sending RC as coach. **SW**
- 18. Investigate Soft Shells Jackets for STO's from Wright Sport** – DL sent link to SW for direct contact at Wright Sport, SW to send Wright Sport our requirements to see if they can provide and at a reasonable cost. **LR**
- TYR polos for officials were also mentioned – LR to investigate.
- 5. Correspondence/Meetings:** **All**
None / Date of next meeting agreed - 13th April.
- 6. Targets and Budget:**
- Targets for 2019** - to adopt new Development Plan. For discussion at next meeting **ALL**
- Budget for 2019** - same as 2018
- Purchase of a laptop and projector screen for the committee - £800 max spend **RC**
- Still approx. £6000 of the 2018 budget available to spend before the end of March 2019. Considerations:
- £2000 approx. required for SNOWS.
 - Soft shell jackets for officials. **SW**
 - SS mesh banners – CB to check whether open water banners have become mixed up with pool banners, if not we'll order more. **CB**
 - Funding of 4th swimmer for Majorca.
 - Any kit needing renewed e.g. possible missing side of Gazebo – LR & JG to check **LR/JG**

7. Domestic Events 2019:

East:

Saturday 1st June at Lochore Meadows, afternoon event, same format as 2018. Clarification still required as to whether a "Come and Try" event will be on in the morning or whether this could take the format of a 200m each stroke time trial event suggested by IR.

KG

VT

Midland:

Saturday 15th June at Monikie Country Park, all day event, same format as 2018 and again the Swim England qualifier.

Issue raised by the referee (Doug Milne) and safety officer (JG) regarding inexperienced Monikie staff as boat crew in 2018 (boats have no prop guards). VT to feedback concerns to park ranger Pete Lunan to see how we can either get assurance that staff will be suitable trained/qualified for this year's event or to allow OW crews in the boats.

VT to look in to possibility of electronic timing – see action 13. To also ensure a float is requested for this year's event and enough food.

DL

North:

Saturday 20th July at Loch Morlich, all day event, same format as 2018. Committee meeting to be held on the Friday night 19th July at the Sailing Club post course set up.

KE

SNOWS:

Saturday 10th and Sunday 11th August at Loch Venachar, over two days, same format as 2019 with the addition of electronic timing and a finishing gantry.

NS

West:

Saturday 31st August at Loch Ken, full day event, same format as 2018 but with the addition of the 4k also being open to Juniors. Venue is being shared with a scout group on the day.

JG

Note: JG not available as Safety Officer for West District but will ensure role is covered.

Grand Prix – Format same i.e. same races count towards the Grand Prix as for 2018

VT/SW

YeAABA events (Level 2):

Harbour Relay - Sunday 2nd June in the big harbour, Broughty Ferry, River Tay at 14:54

Stannergate – Sunday 30th June, River Tay at 13:36

Discovery Mile – Sunday 25th August, River Tay at 10:29

Loch Earn & Crannog – Sunday 1st September, Loch Earn at 9:00 and 16:00 respectively.

8. Governance:

OW Reg Changes – Most recent rule changes have been published Nov 18

Event Guidelines – To be reviewed and updated at next meeting if required

Safety Officer Training – See section 11 below

SASA AGM – 23rd February at Stirling University

- 9. Team/Squad:** **RC**
 Cyprus event went very well last year. This event, The Cyprus International Swimming Marathon & COMEN Cup, consists of two days acclimatisation followed by two days of racing ranging in distance from 1.25km to 7.5km depending on age and experience. Plan for this year is to again take up to 10 swimmers. Numbers to be agreed by the end of May but not the names. RC proposed KE goes again but takes on a more lead role. Recommended a boat be hired when there rather than using kayaks.
- The event this year runs from Wednesday the 2nd to Monday 9th October and is for a mix of ages. Convenors should ensure funding for swimmers should they qualify has been considered/budgeted for in each district. **VT/KG
NS/DL**
- Swim England may also be taking a team. They are already taking a team to Israel which is the first leg of the Euro Cup and possibly to Denmark too.
- 10. Safety:** **JG**
 Jim is in the process or has already booked First Aid / safety cover for each of the domestic events. LR asked if he could also provide estimated costs for each event.
- Jim will give a safety presentation at the start of the next meeting with four additional invitees being requested to attend. A bigger room will be required. CB to organise location. **CB**
- 11. Technical Officials:**
 Judge level 2 training presentation produced by Swim England reviewed. Some adaptations are required in order to suit Scottish current practise as there is a lot of FINA related info in it more relevant for international events.
- LR to feedback comments to PK.
- STO training for Safety Officer/Judge Level 2 to be further discussed at the next meeting and in addition how to encourage in general more trainee open water officials. **LR**
- 12. Stirling University Open Water Training/Event Venue**
 JG and LR met with Stirling Uni on the 3rd and 4th January regarding the university wanting to put in to use the expanse of water on site not currently being used. Stirling tri hope to run an event there in 2019. The pond has lots of potential for being a possible location for an open water swim camp; the water quality is good according to test results, the pond has been cleared of blue/green algae, it has a good loading bay for boats and is 4.5 metres at its deepest point. There is also a potential storage area i.e. an empty lock-up. As a 400m lap would be the maximum distance for a circuit however it would be unsuitable for district events. A couple of concerns were also noted; lots of swans on the pond and some empty cans and bottles on the bottom.
- A swim camp along the same lines as one run by Swim England was suggested. The camp runs over two days. Training starts in the pool, moves to the pond and finishes with a 2k open water race. Great potential for as well as developing swimmers also developing coaches/officials and rescue. The camp could possible be combined with a come and try event.
- 13. AOCB:**
 None

Meeting closed at 14:20.

Next Committee Meeting: Saturday 13th April, Stirling, location TBC

