



To: Council
Company Board
National Chairs & National Committees

Dear Colleague

Nominations for Awards - Nancy Riach Memorial Medal / J Y Coutts Memorial Award

Following on from a fantastic Olympics and with much of our sport now getting back to the water Board took the decision to seek Award nominations for this year. They will meet in early September to decide on how and when the Awards will be presented. Whilst we recognise the event cannot follow that of recent years, we will look to ensure we celebrate and appropriately recognise the achievements of our athletes and volunteers and aim to be inclusive as possible.

To allow Council to agree the nominations for the Nancy Riach Memorial Medal and the J Y Coutts Memorial Award, you are asked to email your nominations and supporting citations to Melanie Orr at m.orr@scottishswimming.com by **23rd September 2021**.

Scottish Swimming has also introduced Achievement and Commendation Awards which can be awarded at any time. These certificates can be awarded to people who perhaps do not meet the criteria for one of the annual awards but you feel is still worthy of recognition.

I would remind you that the person or body making a nomination is required to ensure that the nomination details remain confidential and are not divulged to third parties, including the nominee prior to nominations being considered by Council.

The decision of Council on which nominees are to receive awards is final and no correspondence will be entered into before or after Council have made their decision.

Please detail your nominations on the attached form and complete the citation form/s with an account of the achievements of the nominee/s during the year, which will help Council when making their decision.

An electronic version of the nomination form can be found on the Scottish Swimming website [here](#).

If anyone has any questions, please do not hesitate to contact me.

Yours faithfully

Elaine Mackenzie
Director of Services

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Tel: 01786 466520 Email: info@scottishswimming.com
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CITATION FORM – 2021 SCOTTISH SWIMMING AWARDS
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Nancy Riach Memorial Award	<small>Please ✓</small>
J Y Coutts Memorial Award	

Nominations submitted by:	
Individual Nominated:	
Club:	
District:	
Discipline:	
2020/21 Achievements:	

For the purpose of the Awards Presentation, please provide a short synopsis to summarise the nomination (3 sentences):

Citation provide by:		Signature:	
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Please email this form, enclosing supporting information marked confidential to:-
m.orr@scottishswimming.com by 23rd September 2021

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CITATION FORM - ACHIEVEMENT AND COMMENDATION AWARDS

Individual Nominated:	
Club:	
District:	
Discipline:	
Achievements: (use separate sheet if required)	
For the purpose of the Awards Presentation, please provide a short synopsis to summarise the nomination: (3 sentences.)	

Citation provide by:		Signature:	
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